

No smoking policy.

'Little Gems' is a NON SMOKING setting and at no time will anyone smoke within the setting.

Settling in policy.

At the setting we aim to enable children to feel safe, secure and happy in the absence of their parent/carers, to recognise me as a source of authority, help and friendship, and how to be able to share with their parent/carers afterwards all about the new learning experiences enjoyed in the setting.

In order to accomplish this I will:

- Require parent/carers to inform me of all the relevant information during the registration procedure.
- Parent/carers will be expected to familiarise themselves and the child prior to leaving them for the first time alone.
- Children cannot play or learn successfully if they are anxious or unhappy, We will aim to support parent/carers at all times in settling their children, so that children may benefit from what the setting has to offer, and the parent/carer may feel comfortable and confident to leave them.
- We will at all times encourage close contact between ourselves and the parent/carer and the flow of information to and from home, We will always make time available for discussion and take note of any concerns made by the parent/carer immediately.
- On occasions where the parent/carer thinks it will help we will make a home visit to observe the child's home routines and form a bond with the child in surroundings where the child feels safe and comfortable.