

Sick children policy.

- Parent/carers have the opportunity to discuss health issues confidentially.
- Parent/carers are asked to keep their children at home if they have any infection, and to inform us as to the nature of the illness so we can alert other parent/carers and make careful observation of any child who is unwell.
- A child cannot be accepted into the setting if they are suffering from a doubtful rash, discharge from the eyes, sore throat, fever, diarrhoea or vomiting.
- In the setting environment germs spread very quickly. Parent/carers are asked that a sick child be kept at home until at least 24 hours after all the symptoms have gone.
- Should a child fall ill while at the setting we will make every effort to contact the parent/carer.
- While awaiting collection, a bed will be made for the child, and we will monitor the child.
- If the child's condition deteriorates and the parent/carer cannot be contacted, and all other emergency contact numbers fail to respond, we will contact the family GP for relevant advice.

Emergency treatment.

- All parent/carers are asked to sign and give permission for emergency treatment.
- Should a child be injured whilst attending 'Little Gems' we will administer basic first aid, any injury no matter how slight will be entered into the accident book and be signed by us and the parent/carer on collection of the child.
- In the unlikely event of a serious emergency, first aid will be administered by us and the emergency services will be alerted as will the parent/carer.

First aid

- We are first aid trained with current certificates.
- The first aid box for the children is located in the kitchen; it is routinely checked, kept clean and replenished.

Medicine

Parent/carers must inform 'Little Gems' on registration of any details of any medical /allergy problems, lists are posted in the kitchen for easy referral.

If a child needs to take medication a form must be completed and they must;

- State the name of the medication.
- State the reason for medication.
- State the dosage required.
- State the times to be administered.

Inhalers

Parent/carers of any child requiring an inhaler must write out the instructions, making sure we understand the process.

Emergency's

In the unlikely event of an emergency such as a serious accident to myself a child in my care or a family member, or for any reason that we must leave the setting, my mother Judith Summers or Husband John Britton will come into the setting and arrange collection of all the children in the setting and care for them until they are collected.

Emergency plan.

'Little Gems' have been inspected by the local fire and safety officer and have followed his recommendations.

We have 4 smoke alarms, they are all connected to the mains electricity and are connected so that if there is a fire all smoke alarms in the house will sound, they are situated; one by the front door, another on the first floor landing another in the front room and another on the second floor landing.

There is a fire extinguisher on the first floor landing, and another on the second floor landing by the computer; there is also a fire blanket in the kitchen.

Should there be an emergency all children will be evacuated outside via the front door we will carry any babies and guide small children, we will at all times keep a mobile phones on us with all contact details programmed in so that when outside we can contact the emergency services and parent/carers of the children in my care. If for any reason we cannot get outside via the front door we will take all children into the front room close the door and open the windows and then contact the emergency services and inform them of the situation and my location so they can immediately locate us within the house, should the front room be inaccessible we will follow the same plan in another area of the house.

My up most concern is the safety of the children we will do everything in our power to keep them safe, and in an emergency we will do what ever is necessary to get everyone out of the setting safely calmly and unharmed.

Periodically we will perform fire drills so that everyone is aware of what to do in an emergency situation.